

## **Program A: Administration and Support**

Program Authorization: Executive Reorganization Act; R.S. 38:259C; Mental Health Law; and R.S. 28:1 et. seq.

### **Program Description**

The mission of the Administration and Support Program is to provide overall program direction, planning, development, monitoring, evaluation, quality improvement, and fiscal and human resources management to accomplish the essential goals of the service area, integrated within the statewide system of care. The goal of the Administration and Support Program is to achieve a cost-effective, cost-efficient system of services for all targeted persons in need of mental health services in the area providing the best possible quality of care. The Administration and Support Program is responsible for the general management. General Management ensures that the agency meets or exceeds requirements for fiscal accountability; maintains control systems for supporting management's supervision of the overall program; provides the psychiatric, medical, and educational services with maximum support from appropriated funds; and assures compliance with accreditation standards of Joint Commission on Accreditation of Health Care Organizations (JCAHO), Centers for Medicare and Medicaid Services (CMS), Title XIX, and other state and federal certification authorities.

## RESOURCE ALLOCATION FOR THE PROGRAM

	ACTUAL 2000-2001	ACT 12 2001-2002	EXISTING 2001-2002	CONTINUATION 2002-2003	RECOMMENDED 2002-2003	RECOMMENDED OVER/(UNDER) EXISTING
MEANS OF FINANCING:						
STATE GENERAL FUND (Direct)	\$0	\$233	\$233	\$59,843	\$233	\$0
STATE GENERAL FUND BY:						
Interagency Transfers	10,298,983	8,565,170	8,565,170	9,501,431	8,277,455	(287,715)
Fees & Self-gen. Revenues	73,418	57,465	57,465	61,590	54,278	(3,187)
Statutory Dedications	0	0	0	0	0	0
Interim Emergency Board	0	0	0	0	0	0
FEDERAL FUNDS	206,481	132,605	175,856	140,855	126,231	(49,625)
TOTAL MEANS OF FINANCING	<b>\$10,578,882</b>	<b>\$8,755,473</b>	<b>\$8,798,724</b>	<b>\$9,763,719</b>	<b>\$8,458,197</b>	<b>(\$340,527)</b>
Salaries	\$4,251,907	\$3,247,951	\$3,247,951	\$3,412,312	\$2,771,705	(\$476,246)
Other Compensation	45,135	172,191	172,191	172,191	192,533	20,342
Related Benefits	1,500,927	1,137,491	1,137,491	1,591,045	1,437,819	300,328
Total Operating Expenses	4,181,190	3,422,950	3,422,950	2,569,891	2,312,090	(1,110,860)
Professional Services	5,589	22,509	22,509	23,522	22,509	0
Total Other Charges	156,247	163,591	163,591	1,425,874	1,511,222	1,347,631
Total Acq. & Major Repairs	437,887	588,790	632,041	568,884	210,319	(421,722)
TOTAL EXPENDITURES AND REQUEST	<b>\$10,578,882</b>	<b>\$8,755,473</b>	<b>\$8,798,724</b>	<b>\$9,763,719</b>	<b>\$8,458,197</b>	<b>(\$340,527)</b>
AUTHORIZED FULL-TIME						
EQUIVALENTS: Classified	163	114	114	114	93	(21)
Unclassified	0	0	0	0	0	0
<b>TOTAL</b>	<b>163</b>	<b>114</b>	<b>114</b>	<b>114</b>	<b>93</b>	<b>(21)</b>

## **SOURCE OF FUNDING**

The Administration and Support Program is funded with State General Fund, Interagency Transfers, Fees and Self-generated Revenue and Federal Funds. Interagency Transfers include Title XIX reimbursement for services provided to Medicaid eligible patients, reimbursement from the State Department of Education for eligible meals provided under the School Lunch Program, and reimbursements from the Office of Addictive Disorders and Vocational Rehabilitation for space occupied and services received and reimbursement for operation of the Washington-St. Tammany Regional Medical Center inpatient acute psychiatric unit. Fees and Self-generated Revenues represents reimbursement for ineligible patients with insurance or personal payments based on a sliding fee scale and meals served to employees and visitors. Federal Funds are derived from Title XVIII reimbursements for services provided to Medicare eligible patients and from a federal grant from the U.S. Department of Housing and Urban Development for a transitional housing program.

## MAJOR FINANCIAL CHANGES

GENERAL FUND	TOTAL	T.O.	DESCRIPTION
<b>\$233</b>	<b>\$8,755,473</b>	<b>114</b>	<b>ACT 12 FISCAL YEAR 2001-2002</b>
			<b>BA-7 TRANSACTIONS:</b>
\$0	\$43,251	0	Carry forward for the purchase of various items
<b>\$233</b>	<b>\$8,798,724</b>	<b>114</b>	<b>EXISTING OPERATING BUDGET - December 20, 2001</b>
\$0	\$101,709	0	Annualization of FY 2001-2002 Classified State Employees Merit Increase
\$0	\$103,743	0	Classified State Employees Merit Increases for FY 2002-2003
\$0	\$340,795	0	Risk Management Adjustment
\$0	\$210,319	0	Acquisitions & Major Repairs
\$0	(\$588,790)	0	Non-Recurring Acquisitions & Major Repairs
\$0	(\$43,251)	0	Non-Recurring Carry Forwards
\$0	\$1,568	0	Legislative Auditor Fees
\$0	\$9,351	0	UPS Fees
\$0	\$26,311	0	Salary Base Adjustment
\$0	(\$68,611)	0	Attrition Adjustment
\$0	(\$163,152)	0	Salary Funding from Other Line Items
\$0	\$429,865	0	Group Insurance Adjustment
\$0	\$48,209	0	Civil Service Fees
\$0	(\$711,267)	(21)	Gubernatorial Position Reduction
\$0	(\$37,326)	0	Other Adjustments- Adjustment to reach Existing Operating Budget for Group Benefits
<b>\$233</b>	<b>\$8,458,197</b>	<b>93</b>	<b>TOTAL RECOMMENDED</b>
<b>(\$233)</b>	<b>(\$6,806,896)</b>	<b>(93)</b>	<b>LESS GOVERNOR'S SUPPLEMENTARY RECOMMENDATIONS</b>
<b>\$0</b>	<b>\$1,651,301</b>	<b>0</b>	<b>BASE EXECUTIVE BUDGET FISCAL YEAR 2002-2003</b>
			SUPPLEMENTARY RECOMMENDATIONS CONTINGENT UPON RENEWAL OF THE SUSPENSION OF EXEMPTIONS TO THE 3% SALES TAX BASE
\$233	\$6,806,896	93	Administration Program (Discretionary)

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**MAJOR FINANCIAL CHANGES**

<b>GENERAL FUND</b>	<b>TOTAL</b>	<b>T.O.</b>	<b>DESCRIPTION</b>
\$233	\$6,806,896	93	TOTAL SUPPLEMENTARY RECOMMENDATIONS CONTINGENT ON NEW REVENUE
\$233	\$8,458,197	93	GRAND TOTAL RECOMMENDED

## **PROFESSIONAL SERVICES**

\$22,509 Contractor to provide Medical and Dental services

**\$22,509 TOTAL PROFESSIONAL SERVICES**

## OTHER CHARGES

This program does not have funding recommended for Other Charges for Fiscal Year 2002-2003

**\$0 SUB-TOTAL OTHER CHARGES**

**Interagency Transfers:**

\$40,137	Payments to Uniform Payroll System for payroll processing
\$19,415	Payments to the Secretary of State for microfilming patient records
\$127,147	Payments to the Department of Civil Service for personnel services
\$12,930	Payments to Comprehensive Public Training Program for services
\$1,251,023	Payments to the Office of Risk Management
\$37,480	Payments to the Office of Telecommunications Management
\$23,090	Payments to Legislative Auditor for audit services

**\$1,511,222 SUB-TOTAL INTERAGENCY TRANSFERS**

**\$1,511,222 TOTAL OTHER CHARGES**

## **ACQUISITIONS AND MAJOR REPAIRS**

\$210,319 Recommended level of funding for the replacement and repairs of obsolete, inoperable or damaged equipment

**\$210,319 TOTAL ACQUISITIONS AND MAJOR REPAIRS**